

IARU Summer Internships 2010 @ NUS

Internship 1	
Host Faculty/ Department	Asia Research Institute
Period	24 May – 16 July 2010
Project Title	Events Management and Organisation
Project Description	Organising workshops and conference; preparation of registration lists, programme sheets, name tags; room arrangements, AV set-up; ordering or buffet lunches; photocopying, scanning, preparation of conference kits, liaising with conference participants, etc.
Skills Required (e.g. languages, subject-specific skills)	Proficient in English Language, handling e-mail correspondences as well as proficiency in Office Applications – Word and Excel
Any Other Information/ Requirements	-
Supervisor/ Mentor (to oversee the student's work during the internship)	Ms Alyson Rozells

Internship 2	
Host Faculty/ Department	NUS Museum, NUS Centre For the Arts
Period	24 May – 16 July 2010
Project Title	Agus Suwage and Filippo Sciascia Exhibition
Project Description	The exhibition focuses on the artists' recent trajectories and makes links to their practices through collaborative endeavours and curatorial interventions. The exhibition consists of new and current works and at times site specific. Works include drawings, paintings, videos, sculptures and installations.

	Exhibition opening in Aug 2010.
Skills Required (e.g. languages, subject-specific skills)	English language, Indonesian Bahasa is a plus, but not necessary, Computer savvy, detail and admin oriented.
Any Other Information/ Requirements	Enthusiastic, patient, willingness to learn and very hands-on
Supervisor/ Mentor (to oversee the student's work during the internship)	Ms Karen Lim, Assistant Director (Curatorial), NUS Museum

Internship 3	
Host Faculty/ Department	NUS Museum, NUS Centre For the Arts
Period	24 May – 16 July 2010
Project Title	Art Project in Cigondewah by Indonesian artist Tisna Sanjaya
Project Description	<p>The project focuses on Water, Garbage and Art as its main themes. Garbage and water are the basis of the artist's creative thinking process through observations and interactions, becoming the work of art and resulting in a cultural phenomenon.</p> <p>Cigondewah, a village south of Bandung, Indonesia, known for its textile industry and the industry's devastating ecological impact. The village's current conditions trash-filled streets and polluted streams contrast against an idyllic image of a village known to Tisna's childhood. While Tisna is invested with his own memory of a past lost, he works in awareness of the predicament of contemporary practice, commitment towards the problems of humanity and using art as a bridge towards the vibrancy and improvement in the living standard towards society. A display of documentations and objects from Cigondewah are presented to show the dynamics of relations between artist and community; emerging tensions resulting from 'intrusion' and 'change'; the complication of author</p>

	<p>and source community and others.</p> <p>It is the artist's hope that the work developed in public sphere in Cigondewah can communicate with social situations and serves an interaction with its environment.</p> <p>Exhibition opening in Nov 2010.</p>
Skills Required (e.g. languages, subject-specific skills)	English language, Indonesian Bahasa is a plus, but not necessary, Computer savvy, detail and admin oriented.
Any Other Information/ Requirements	Enthusiastic, patient, willingness to learn and very hands-on
Supervisor/ Mentor (to oversee the student's work during the internship)	Ms Karen Lim, Assistant Director (Curatorial), NUS Museum

Internship 4	
Host Faculty/ Department	Office of Corporate Relations
Period	24 May – 16 July 2010
Project Title	Enhancing NUS' Social Networking Media Communication Channels
Project Description	To help improve the presence of the University through social networking channels like Facebook, Twitter, YouTube, etc. with interesting and relevant contents for students.
Skills Required (e.g. languages, subject-specific skills)	<ul style="list-style-type: none"> -Good communication and writing skills with a flair for developing web content for the new media -Graphic Design skills using Photoshop, Illustrator and Flash would be an added advantage.
Any Other Information/ Requirements	<ul style="list-style-type: none"> -Prior experience in developing content for the social networking media will be good. -Proficient in English Language
Supervisor/ Mentor (to oversee the student's work during the internship)	<p>Ms Jinny Claire Sim, Sr Mgr, Marketing Communications</p> <p>Mr Raymund Evangelista, Webmaster, OCR</p>

Internship 5	
Host Faculty/ Department	Office of Student Affairs
Period	24 May – 16 July 2010
Project Title	Student Organisations
Project Description	Assist with the administration and coordination of student activities as well as on issues of student governance and leadership.
Skills Required (e.g. languages, subject-specific skills)	<ul style="list-style-type: none"> - Good communication, interpersonal, writing and administrative skills in English. - Proficiency in Microsoft applications - Knowledge of webpage design and editing an added advantage
Any Other Information/ Requirements	<ul style="list-style-type: none"> - Mature and pleasant disposition - Vibrant, forward-looking, independent, self-motivated and a team players - Initiative, passionate and performance-oriented - Attentive to key details with good organizational and planning skills
Supervisor/ Mentor (to oversee the student's work during the internship)	Mr Reza Shah Mohd Anwar Head, Student Organisations, Office of Student Affairs, NUS